



Coronavirus Disease 2019 (COVID-19)

As we at Epic Landscape Productions, L.C. ("Epic") look forward to a new spring season, we understand the uncertainty created by the coronavirus (COVID-19) and are, as good neighbors, doing what we can to protect the health and well-being of our team, customers, vendors, and general public. For example, we are staying informed by actively monitoring the news and reports from the World Health Organization (WHO), and the Center for Disease Control and Prevention (CDC), National Institute for Health, OSHA, Kansas Department of Health and Environment, and other appropriate Federal, State, & Local Agencies. Moreover, Epic is complying with the March 22, 2020 Emergency Public Health Order (Stay at Home order) issued by the Local Health Officer, Dr. Joseph LeMaster, of Johnson County, Kansas as well as the Second amended Order 20-01 issued by Kansas City, Missouri Mayor Quinton D. Lucas, along with the stay-at-home orders issued by Jackson County Missouri, and other metropolitan area jurisdictions. Under these orders and their respective guidelines Epic is deemed to be an "Essential Business" and will, accordingly, remain in operation while adhering to the CDC guidelines.

Consistent with the CDC guidelines, Epic has adopted the following safety procedures.

- Social Distancing will be practiced by, among other things:
 - Designers and account managers will work from home,
 - Start times for crews will be staggered, and
 - Personnel in trucks will be limited in number.
- Meetings will be conducted via phone/conference calls when possible.
- In-person meetings will occur by maintaining the 6-foot social distancing perimeter.
- Jobs will be performed adhering the 6-foot social distancing perimeter.
- Sanitation stations will be stocked at all facilities to allow continuous disinfection of:
 - Shared workspaces,
 - Restrooms,
 - Vehicles,
 - Fuel stations, and
 - Time clock areas, and other areas of common use.
- Temperatures of Epic team members will be taken at the beginning of shifts.
- Individuals that become ill or exhibit any of the signs or symptoms of the flu or COVID-19, or state that they have been exposed will not be permitted at Epic facilities or job sites and must shelter-at-home until they are cleared by a medical professional.

Additionally, the entire Epic team has been provided with detailed information, educated, and trained on COVID-19 symptoms and prevention consistent with the CDC standards. Any team member who feels uncomfortable working during this time has the option to stay home and shelter without jeopardizing their job with Epic.

Furthermore, we are encouraging all to be kind and look out for one another. Epic supports the KC organizations listed below to help care for those in need.

- Mission Southside headquartered in Olathe, KS
- Freedom Fire Ministries out of Kansas City, MO
- Mission Adelante which supports the Kansas City, KS area

We are thankful for you as we begin our 29th year in business. As nature begins to show its spring glory, we are here to supply your landscaping needs. Please contact us if you have any questions or concerns.

As revised 3/25/2020